

To Our Valued Customers

In response to the COVID-19 Coronavirus, a Michigan State executive order dated March 23, 2020 mandated that 100% of non-essential business must stay at home. Since B&C Ten Air HVAC Systems, Inc. plays a critical role in the service of essential infrastructure for healthcare, public works, information technology and chemical manufacturing facilities we have an obligation to remain open.

The health of our team and customers is our absolute priority and we want to assure you that the highest standards of health and safety across our operations are being upheld.

B&C Ten Air HVAC Systems, Inc. maintains a business continuity plan that addresses readiness and response. Specifically, to ensure that you see no impact on the service we are providing, we've put in place several measures. These include:

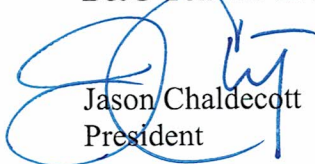
- Strict adherence to the CDC guidelines and preventative measures in line with the WHO recommendations. This includes enforcement of established personal hygiene regimes in our office & field operations.
- Ensuring that our employees are fully aware of the COVID-19 symptoms and take appropriate and timely action if necessary.
- Implementing at-home officing for colleagues to allow those who need to come into our office as much space as possible.
- Staying informed of any and all emerging information to ensure we continue to adjust accordingly.

How to contact us?

- Office & 24 Hour Emergency Service Number: (248) 348-1360
- Fax: (248) 348-1387
- Email address: accounting@bctenair.com

Again, we will continue to monitor and assess the situation and keep you up to date in a timely manner. As always, thank you for your continued support; we wish you all the best. Please be safe and stay healthy!!

Best regards,
B&C Ten Air HVAC Systems, Inc.



Jason Chaldecott
President